



Subject:	Contracts Update
Date:	19 June 2020
Reporting Officer:	Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources
Contact Officer:	Noleen Bohill, Head of Commercial and Procurement Services

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	The purpose of this report is to: <ul style="list-style-type: none">• seek approval from members for tenders and STAs over £30,000
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">• Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1)• Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2)• Note the award of contracts by Arc 21 on behalf the council (Table 3)
3.0	Main report
	<u>Publically Advertised Tenders</u>
3.1	Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit

of £30,000 following a tender exercise where the council has approved the invitation to tender

Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.

Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.

3.2 Single Tender Actions (STAs)

The following STAs are being submitted for approval:

- Provision of consultancy services to provide a five year strategic plan, including creative programming approach, for the Belfast Titanic Maritime Festival. The tender was publicly advertised in October 2019 but all suppliers who submitted a response failed the evaluation. This work aligns with the Council's new ten-year cultural strategy for Belfast, approved by Members in August 2019. Urban Scale Intervention were identified as a supplier that can complete the work
- Delivery of Research to Inform Provision of Enterprise Support. This tender exercise approved in October 2019 resulted in no suitable bidder being appointed.
- 12 month extension of contract with BT for data connectivity for remote sites. This extension is required to assist with the implementation and handover of the new data connectivity service provider which has been impacted by COVID-19.
- 15 month extension of contract with Bryson Recycling from 1st August 2020 until 31st October 2021 for the continued provision of kerbside collections. This extension is required until a strategic decision on the future of the service is finalised and a procurement strategy developed in line with the Waste Framework 2017.
- 12 month extension of T1612 contract with Sigttime for the provision a wide variety of signage (information and H&S) that the Council requires in parks, open spaces, depots, recycling centres etc from 1st April 2020 to 31st March 2021. This STA will regularise this expenditure whilst a formal procurement exercise is completed.
- 12 month contract with an approved contractor for the removal, treatment and disposal of seasonal/contentious waste during this 2020 financial year as agreed at the Bonfire Project Board in February 2020.

3.3	<p>The Committee is also asked to note that a 6 month extension of contract has been agreed with our supplier for the continued treatment and disposal of residual waste.</p> <p><u>Financial & Resource Implications</u></p>
3.4	<p>The financial resources for these contracts are within approved corporate or departmental budgets</p> <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p>
3.5	<p>None</p>
4.0	<p>Appendices – Documents Attached</p> <p>Appendix 1</p> <p>Table 1 Publically Advertised Tenders</p> <p>Table 2 Direct Award Contracts</p> <p>Table 3 Contracts awarded by Arc 21 on behalf of the council</p>